

Admington Parish Council

Annual Meeting of the Parish Council

Thursday 18th May 2023

Quinton and Admington Village Hall 6.30 pm

Present: Cllr Sue Cook (Chairman)

Cllr Rosemary Kopanski

Cllr Lisa Summerton

Mrs M Norman (Parish Clerk and Responsible Financial Officer)

Also present: Cllr Izzi Seccombe, Cllr Dominic Skinner and one member of the public.

1	Election of Chairman: Cllr Sue Cook was unanimously elected Chair of the Parish Council.
2	Apologies: Apologies for absence were received from Cllr Mark Davies and Cllr Brian Hall.
3	Declarations of interest: There were no declarations of interest.
4	Declaration of acceptance of office: The Chair and Councillors present signed the declaration of acceptance of office in the presence of the clerk and Councillors. b) It was agreed that the clerk would accept the signed declaration of office forms from Cllr Brian Hall and Cllr Mark Davies at a later date.
5	Minutes: The minutes of the meetings on the 24 th January and the 30 th March 2023 were agreed as an accurate record and were signed by the Chairman.
6	Questions from the public: There were no questions from the public.
7	General Power of Competence: It was unanimously agreed and resolved that the Parish Council met the criteria for eligibility to exercise the General Power of Competence as defined under s1(1) of the Localism Act 2011, namely, that a) the Council has a CiLCA qualified clerk and b) that the number of elected Councillors at the last ordinary election equalled two thirds of its total number of Councillors.
8	Annual Governance and Accountability Return Part 2: a) The internal auditor's report was received and approved. b) The Council approved the Annual Governance statement which was signed by the Chairman.

	<p>c) The Council approved the Accounting Statements which were signed by the Chairman.</p> <p>d) The Council certified that it was exempt from submitting an Annual Governance and Accountability Return to the external auditor.</p>	
9	<p>Any matters from the Chairman:</p> <p>The Chairman had made a report during the Parish Meeting which had taken place earlier in the evening.</p>	
10	<p>Clerk's updates:</p> <p>The clerk had reported the bin outside Corner Cottage to Stratford District Council. CIL money had been received from Stratford District Council in respect of the development at Larkstoke Farm. These funds needed to be spent on projects of specific benefit to the community.</p>	
11	<p>Insurance:</p> <p>It was resolved to renew the Council's insurance policy with Zurich Insurers at an annual cost of £167.44.</p>	
12	<p>District and County Councillors' reports:</p> <p>Cllr Skinner said that he looked forward to being able to help support the Council especially with regards to planning applications. This was an area in which he specialised and he felt that smaller communities often needed specialist support.</p>	
13	<p>Financial Regulations:</p> <p>The Council reviewed the Financial Regulations and were agreed that no amendments were necessary.</p>	
14	<p>Standing Orders:</p> <p>The Council reviewed the Standing Orders and were agreed that no amendments were necessary.</p>	
15	<p>Planning applications:</p> <p>i) 22/00114/OUT Willicote Farm, Clifford Chambers: hybrid application for change of use of land from equestrian to a wildlife visitor park. Highway & Transport Technical Note 3 added. Notified as adjoining Parish Council. No comment made.</p> <p>ii) 23/00402/VARY Old Dairy Farm, Admington: variation of condition 12 of planning permission 18/01930/FUL to replace name of dwelling from Home Farm to Old Dairy Barn. No comment made.</p> <p>iii) 23/00138/VARY Airfield House, Quinton: variation of conditions 3.7.8.9.13.19 and 24. Notified as adjoining Parish Council. No comment made.</p> <p>And to receive the results of the following planning applications:</p> <p>i) 23/00402/VARY Old Dairy Farm, Admington: permission granted for variation of condition 12 of planning permission 18/01930/FUL to replace name of dwelling from Home Farm to Old Dairy Barn.</p> <p>ii) 22/03395/FUL Larkstoke Farm, Admington: permission granted for new agricultural store.</p>	

16 **Accounts for payment and finance matters:**

The clerk presented the accounts sheet. Listed payments were authorised and approved and were signed by the Chairman.

17 **To receive any correspondence:**

No further correspondence was noted.

18 **Councillors' reports and any items for future agendas:**

Cllr Summerton requested that payment be made for the village planters. It was suggested that part of the CIL money could be spent on defibrillator training.

The issue of speeding in the village was raised again.

The meeting closed at 7.30 pm.