

Admington Parish Council

Annual meeting of the Parish Council

Monday 19th May 2025

Quinton and Admington Village Hall 6.30 pm

Present: Cllr Sue Cook (Chairman)

Cllr James McGovern

Cllr Mark Gawrylo

Cllr Brian Hall

Cllr Lisa Summerton

Mrs Laura Callow (Parish Clerk and Responsible Financial Officer)

Also present: no members of the public

1	Election of Chairman: It was RESOLVED to elect Cllr Cook Chair of the Parish Council.
2	Apologies: Apologies for absence were received from District Cllr Dominic Skinner, County Cllr David Curtis and Admington Hall.
3	Declarations of interest: There were no declarations of interest.
4	Declaration of Acceptance of Office: The chair and Councillors all signed the Declaration of Acceptance of Office in the presents of the Clerk.
5	Minutes: The minutes of the meeting on the 24 th March 2025 were RESOLVED as an accurate record and were signed by the Chairman.
6	Questions from the public: There were no questions from the public.
7	Annual Governance and accountability Return part 2: The internal auditor's report was received and approved. The Council RESOLVED to approve the Annual Governance statement which was signed by the Chairman. The Council RESOLVED to approve the Accounting Statements which were signed by the Chairman. The Council certified that it was exempt from submitting an Annual Governance and Accountability Return to the external auditor.

8	Insurance: It was RESOLVED to renew the council's insurance policy with Zurich Insurers at the same annual cost as the previous year.
9	Standing Orders: The Council reviewed the Standing Orders, and it was RESOLVED to agreed that no amendments were necessary.
10	Financial Regulations: The Council reviewed the new Financial Regulations 2024 issued by NALC and it was RESOLVED no amendments were necessary.
11	Accounts for payment and finance matters: The clerk presented the accounts sheet. It was RESOLVED to approve and authorise the listed payments which were then signed by the Chairman.
12	Councillors' reports and items for future agendas: 3 topics to add to next agenda. These are Admington Hall, planters and village benches.
13	Dates for future meetings: It was RESOLVED to hold all meetings for financial year 2025/26 on the first Monday of every other month at 6:30pm at quinton and Admington Village Hall. List of future meeting dates are: 07 th July 2025 01 st September 2025 03 rd November 2025 05 th January 2025 02 nd March 2025 05 th May 2025 The meeting closed at 6.58pm. Signed: