

Admington Parish Council
Annual Meeting of the Parish Council
Thursday 18th May 2023

To all members of the Council

You are summoned to attend a meeting in Quinton and Admington Village Hall on Thursday 18th May at 6.30 pm for the purpose of transacting the following business.

Maria Norman, Clerk to the Parish Council. Contact warkspclerk@gmail.com

Members of the public are welcome to attend

Agenda

- 1. Election of Chairman**
- 2. Apologies:** to receive apologies for absence
- 3. Declarations of interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any personal and pecuniary interests in items on the agenda and their nature. (Councillors with disclosable pecuniary interests must leave the room for the relevant items.)
- 4. Declaration of acceptance of office:** a) to receive the Chairman and Councillors' declaration of acceptance of office. b) to resolve to receive the declaration of acceptance of office forms from any Councillor unable to attend the meeting on the 18th May at the next meeting of the Parish Council.
- 5. Minutes:** To approve the minutes of the meetings of the Council on the 24th January and the 30th March 2023.
- 6. Questions from the public:** to receive any questions or presentation from the public present at the meeting including any items on the agenda. (Members of the public are limited to three minutes each).
- 7. General Power of Competence:** to agree and resolve that the Parish Council meets the criteria for eligibility to exercise the General Power of Competence as defined under s1(1) of the Localism Act 2011, namely, that a) the Council has a CiLCA qualified clerk and b) that the number of elected Councillors at the last ordinary election exceeded two thirds of its total number of Councillors.

8. Annual Governance and Accountability Return Part 2:

- a) to receive and approve the internal auditor's report
- b) to approve the Annual Governance Statement
- c) to approve the Accounting Statements
- d) to certify that Admington Parish Council is exempt from submitting an Annual Governance and Accountability Return to the external auditor.

9. Any matters from the Chairman

10. Clerk's updates

11. Insurance: to consider renewing the annual insurance of the Parish Council with Zurich plc at a cost of £167.44.

12. District and County Councillors' reports:

13. Standing Orders: to review the Council's standing orders and to consider any amendments that may be necessary.

14. Financial Regulations: to review the Council's Financial Regulations and to consider any amendments that may be necessary.

15. Planning applications: to note planning applications submitted since the last meeting:

- i) 22/00114/OUT Willicote Farm, Clifford Chambers: Hybrid application for change of use of land from equestrian to a wildlife visitor park. Highway & Transport Technical Note 3 added. Notified as adjoining Parish Council.
- ii) 23/00402/VARY Old Dairy Farm, Admington: variation of condition 12 of planning permission 18/01930/FUL to replace name of dwelling from Home Farm to Old Dairy Barn.
- iii) 23/00138/VARY Airfield House, Lower Quinton: variation of conditions 3,7,8,9,13,19 and 24. Notified as an adjoining Parish Council.

And to receive any results of planning applications:

- i) 23/00402/VARY Old Dairy Farm, Admington: permission granted for variation of condition 12 of planning permission 18/01930/FUL to replace name of dwelling from Home Farm to Old Dairy Barn.
- ii) 22/03395/FUL Larkstoke Farm, Admington: permission granted for erection of new agricultural store.

16. Accounts for payment and finance matters:

- a) Clerk's salary - £*
- b) A Gregory (website) - £108.00
- c) Warwickshire County Council (Queen's Green Canopy trees) - £492.00
- d) Royal British Legion (plaques for trees) - £264.98
- e) HSBC (bank charges) - £8.00
- f) Clerk's salary - £**

- g) HSBC (bank charges) - £10.00
- h) Admington Improvement Services (Coronation celebration) - £500.00
- i) Npower (electricity) - £66.42
- j) WALC (annual subscription) - £118.00

17. To receive any correspondence

18. Councillors' reports and items for future agenda: Each councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

19. Dates for future meetings

A handwritten signature in black ink, appearing to read "M. Norman", is located in the lower-left quadrant of the page.