

Admington Parish Council
Annual Meeting of the Parish Council
Monday 19th May 2025

To all members of the Council

You are summoned to attend a meeting in Quinton and Admington Village Hall on Monday 19th May at 6.30 pm for the purpose of transacting the following business.

Laura Callow, Clerk to the Parish Council. Contact warkspclerk@gmail.com

Members of the public are welcome to attend

Agenda

- 1. Election of Chairman**
- 2. Apologies:** to receive apologies for absence
- 3. Declarations of interest:**
 - a) Register of interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any personal and pecuniary interests in items on the agenda and their nature. (Councillors with disclosable pecuniary interests must leave the room for the relevant items.)
- 4. Declaration of acceptance of office:** to receive the Chairman and Councillors declaration of acceptance of office.
- 5. Minutes:** To approve the minutes of the meeting of the Council on the 24th March 2025
- 6. Questions from the public:** to receive any questions or presentation from the public present at the meeting including any items on the agenda.
(Members of the public are limited to three minutes each).
- 7. Annual Governance and Accountability Return Part 2:**
 - a) to receive and approve the internal auditor's report, Annual Governance Statement, Accounting Statements and to certify that Admington Parish Council is exempt from submitting an Annual Governance and Accountability Return to the external auditor.
- 8. Insurance:** to consider renewing the annual insurance of the Parish Council with Zurich plc.

9. Standing Orders: to review the Council's standing orders and to consider any amendments that may be necessary.

10. Financial Regulations: to review the Council's Financial Regulations and to consider any amendments that may be necessary.

11. Accounts for payment and finance matters:

- a) Clerk's salary (April)- £**
- b) HMRC (tax) - £**
- c) Village Hall - £12.00
- d) DCK Payroll - £18.00
- e) WALC - £84.00
- f) WALC - £42.00
- g) DCK Payroll - £18.00
- h) HSBC (bank charges) - £8.00
- i) WALC (annual subscription) - £130.60
- j) DCK Payroll - £27.00
- k) Kenneth Dunn (internal audit) - £200.00
- l) Clerks salary (May) - £**
- m) HSBC (Bank charges) £8.00

12. Councillors' reports and items for future agenda: Each councillor is requested to use this opportunity to report on minor matters of information not included elsewhere on the agenda and to raise items for future agendas.

13. Dates for future meetings